

BISHOPSTOKE PARISH COUNCIL

Minutes of the Annual General Meeting of Bishopstoke Parish Council Commenced at 7.30pm on Monday 14 June 2004 At the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor A Winstanley (Chair)
Councillor J Budd
Councillor B Hansell
Councillor T Mignot
Councillor A Moore
Councillor I Pemberton
Councillor P Pope
Councillor D Prince
Councillor A Roling

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Also Present: Three members of the public

Councillors signed their Declarations of Acceptance of Office which were then witnessed by the Clerk

2. Election of Chair

2.1 Cllr Winstanley indicated she was willing to be nominated for the position of Chair for a further term; there were no other nominations.

2.2 Proposed Cllr Mignot, Seconded Cllr Roling, **RESOLVED** with one abstention (Cllr Pemberton) that Cllr Winstanley be elected Chair of the Bishopstoke Parish Council for the forthcoming year.

2.3 The matter of unsigned Declarations was then discussed.

2.4 Proposed Cllr Mignot, Seconded Cllr Roling, **RESOLVED** unanimously that those Councillors unable to sign their Declarations of Acceptance by this meeting be permitted to sign before or by the next full meeting of the Parish Council on the understanding that they would not be able to act in the capacity of Councillors until their Declarations had been signed.

3. Election of Vice-Chair

3.1 Cllr Winstanley informed the meeting that Cllr Davies-Dear was willing to be nominated for the position of Vice-Chair; there were no other nominations. Proposed Cllr Mignot, Seconded Cllr Roling, **RESOLVED** with one abstention (Cllr Pemberton) that Cllr Davies-Dear be elected Vice-Chair of the Bishopstoke Parish Council for the forthcoming year.

Public Session

The Chair opened the meeting to the public.

No matters were raised by those members of the public present.

The Chair declared the Public Session closed and welcomed everyone to the first meeting of the newly elected Parish Council.

1. Apologies for Absence

1.1 Apologies for absence had been received from Cllr Davies-Deer (post mayoral engagement), Cllr Shephard (holiday) and Cllr Toher (holiday). Apologies were also received from the RFO and Local Area Co-ordinator.

4. Appointment of School Governors

4.1 Proposed Cllr Mignot, Seconded Cllr Roling, RESOLVED unanimously that Mrs C Short should continue to represent the Council as a Governor of Stoke Park Junior School until the expiry of her four year term of office in one year's time.

5. Appointment of Members of Committees

5.1 It was agreed unanimously that Cllrs Hansell, Pope, Prince, Roling, Toher and Winstanley should serve on the Finance and General Purposes Committee; there were no other nominations for the six seats on the committee thus a vote was not taken.

5.2 It was agreed unanimously that Cllrs Budd, Moore, Pemberton, Pope and Shephard should serve on the Planning Committee; there were no other nominations for the seven seats on the committee thus a vote was not taken

6. Appointment of Representatives on Working Groups, External Panels et al

6.1 It was agreed that:

Cllrs Pope, Roling and Winstanley should serve on the Newsletter Working Group

Cllrs Moore, Prince and Winstanley should serve on the Website Working Group

Cllrs Davies-Deer and Winstanley should represent the Council on the Borough Council/Local Council Consultative Committee; there were no other nominations for the two positions thus a vote was not taken

Cllrs Pope and Winstanley should represent the Council on the Eastleigh District Association of Parish and Town Councils; there were no other nominations for the two positions thus a vote was not taken

Cllr Davies-Dear should represent the Council on the Eastleigh Road Safety Council; there was no nomination for the second position thus a vote was not taken
(Action: Clerk to confirm with Cllr Davies-Dear)

Cllr Roling should represent the Council on the Bishopstoke Memorial Hall Management Committee; there was no other nomination for the one position thus a vote was not taken

Cllr Winstanley should represent the Council on the Bishopstoke Community Association Committee; there was no other nomination for the one position thus a vote was not taken

Cllrs Davies-Dear and Winstanley should represent the Council at the Bishopstoke Parish Council/Local Area Co-ordinator meetings with the Clerk in attendance

6.2 It was further agreed that other appointments should be made as necessary.

7. **Minutes of the Parish Council Meeting on 25 May 2004**

7.1 Proposed by Cllr Roling, Seconded by Cllr Moore, **RESOLVED** unanimously that the Minutes be accepted as an accurate record of the Meeting.

8. **Matters Arising**

8.1 **Public Session** – EBC had agreed to share the costs of installing two duck crossing warning signs on Riverside.

a. **Item 11a** – BT had extended the consultation period by 28 days because of difficulties in posting the warning notices in those payphone boxes likely to be withdrawn.

b. **Item 11c** – the telephone number for reporting untaxed vehicles to DVLC had been amended to 08000 325 202
(Clerk's note – this number was subsequently further amended to 0880 0325 202)

9. **Declarations of Interest**

9.1 None declared. Cllr Winstanley reminded Councillors that they could attend any meeting as a community representative or in a private capacity provided it was made clear that they were not there in any representative capacity of the Parish Council. It was agreed that new Registers of Interest should be completed by all Councillors and a reminder was given that all interests including, for example, donations to charities should be declared.
Action: Clerk to distribute and **Councillors** to complete

10. **Correspondence**

10.1 A listing of all correspondence received from 20 May to 7 June 2004 had been distributed with the agenda papers for the Meeting, together with copies of that correspondence where appropriate.

10.2 Proposed Cllr Winstanley, Seconded Cllr Moore, **RESOLVED** unanimously that those Councillors wishing to attend the HAPTC Training Seminar for Councillors, to be held on 4 August, have their attendance fees paid by the Parish.

Action: Councillors and RFO to action accordingly

11. Report on Planning Committee Meeting of 1 June 2004

11.1 Minutes for this meeting had been circulated with the agenda papers. Proposed Cllr Budd, Seconded Cllr Moore, **RESOLVED** unanimously that the minutes of the meeting be received and accepted.

12. Reports from Members on External Meetings at which they had represented the Parish Council

12.1 None reported.

13. Clerk's Monthly Report

a. New Community Policeman. PC Stewart Jackson had been appointed to replace PC Julia Veal.

b. Private House Survey. EBC had advised that Profession Partnership Services had been contracted to undertake a survey, as required by statute, of 1000 private dwellings within the Borough in order to develop local housing strategies. Letters had been sent to those households affected and the survey would commence on 14 June and last for 9 weeks.

c. Councillor Contact Details. Councillors agreed to the publication of their contact details on borough and parish websites.

Action: Clerk to submit details

d. Election Results on Website. Councillors agreed to the publication of the election results on the Parish website.

Action: Clerk to submit details

14. Payment of Accounts

14.1 The Clerk reported that apart from cheques relating to staff payments for May, details of which would be tabled at the July F&GP meeting, only two cheques had been drawn since the schedule tabled at the May Parish Council meeting, these being for Patterdale Landscapes and a replacement cheque for Age Concern's Grant Aid payment. Both will be included in the schedule of payments for approval to be tabled at the July Parish Council meeting.

15. To Consider Content of the Press Release for June

15.1 It was agreed that the press release should take the form of a welcome to new councillors and thanks given to those outgoing. The votes cast in the election should be published and mention made of the extension by BT of the consultation period for the removal of two payphones from the Parish. It was also agreed to mention the Children's Day being held in the grounds of the Methodist Church as part of the Eastleigh Festival which was being backed by Eastleigh Housing Association.

Action: Clerk to draft

16. Date, Time and Place of Next Meeting

16.1 The next meeting would take place on Tuesday 27 July 2004 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

The Chair thanked Members for attending and there being no further business closed the Meeting at 8.18pm.