

BISHOPSTOKE PARISH COUNCIL

Minutes of the Annual General Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 22 May 2007 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor A Winstanley (Chairman)
Councillor G Davies-Deer
Councillor B Hansell
Councillor T Mignot
Councillor A Moore
Councillor I Pemberton
Councillor R Penson
Councillor A Roling
Councillor M Shephard
Councillor S Toher

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Public Session

Two PCs, Ms Partner LAC Co-ordinator, and two members of the public were present. PC Swanton commented that there had been very few problems following the opening of the new Youth Facility and in response to a question from Cllr Toher confirmed there had been a reduction in anti-social behaviour and low level crime elsewhere.

1. Election of Chair.

1.1 Proposed Cllr Moore, Seconded Cllr Penson, **RESOLVED**, with Cllrs Pemberton, Shephard and Toher abstaining, that Cllr Winstanley be elected to the Chair.

2. Election of Vice-Chair

2.1 Proposed Cllr Winstanley, Seconded Cllr Moore, **RESOLVED** with Cllrs Hansell, Pemberton, Shephard and Toher abstaining, that Cllr Mignot be elected as Vice-Chair.

3. Apologies for Absence

3.1 Apologies were received from Cllrs Sharp and Snook.

4. Appointments of Members to Committees

4.1 The following Members were appointed to serve on the Finance and General Purposes Committee – Cllrs Davies-Deer, Hansell, Penson, Roling, Toher and Winstanley.

4.2 The following Members were appointed to serve on the Planning Committee – Cllrs Davies-Deer, Pemberton, Penson, Shephard and Snook leaving two vacancies

5. Appointments of representatives on working groups, external panels and committees

5.1 The following Members were appointed to the following working groups, external panels and committees as shown –

EBC Road Safety	Cllr Davies-Dear leaving one vacancy
EBC Planning Focus Group	Cllrs Pemberton and Snook
EDAPTC	Cllrs Davies-Dear and Winstanley
Website working group	Cllrs Moore and Winstanley
Newsletter working group	Cllrs Roling and Winstanley
Bishopstoke Memorial Hall	Cllr Roling
Bishopstoke Community Association	Cllrs Mignot and Winstanley
BPC/LAC Liaison	Cllrs Mignot and Winstanley
Carnival Group	2 representatives yet to be appointed
Stoke Residents Association	Cllr Moore
Highways liaison	Cllrs Penson and Snook
Airport Consultative Committee	Cllr Snook with Cllr Penson deputising

It was agreed that the numbers of representatives could be varied as the need arose.

6. Announcements by the Chair

- 6.1 Cllr Winstanley thanked those who had contributed to the Annual Spring Clean effort the previous Saturday.

7. Minutes of the Parish Council Meeting held on 24 April 2007

- 7.1 Proposed Cllr Winstanley, Seconded Cllr Mignot, **RESOLVED** unanimously that the minutes of the meeting held on 24 April 2007 be accepted as a true record.

8. Matters Arising from those Minutes

- 8.1 There were no matters arising not dealt with elsewhere in these minutes.

9. Declarations of Interest

- 9.1 There were no declarations of interest at this time.

10. Co-option to fill casual vacancies

- 10.1 Four candidates had expressed an interest in being co-opted on to the Parish Council; two were actually present at the meeting and were invited to give a short talk on what they could offer the Council and the residents of Bishopstoke if elected. Having heard these presentations, and in view of the fact that the other two candidates were not present, they then left the room and discussion followed on the procedure to be adopted.
- 10.2 Proposed Cllr Toher, Seconded Cllr Moore, **RESOLVED** unanimously that precedent be followed and the selection be made by secret ballot on the basis of the information contained in the submitted CVs.
- 10.3 The ballot results clearly showed the selection of Mrs Samantha Bateman and Mrs Debbie Hedges and they were duly accepted. The Clerk was instructed to complete the statutory formalities and formally inform all four candidates of the result. The Chair expressed the hope that the two unsuccessful candidates would continue to take an interest in Bishopstoke affairs and offer themselves again at a later date.

Action: Clerk

11. Correspondence

- 11.1 The listing for correspondence received between 18 April and 15 May 2007 had been circulated with the agenda papers, together with copies of that correspondence where appropriate. The press release by Hampshire Police on the need to beware of fishing lines strung across the paths in Stoke Park Woods caused PC Swanton to remind all present of the danger although fortunately there had not been an incident to his knowledge.

12. Report on Planning Committee Meetings of 1 and 15 May 2007 - to note Resolutions and to consider Recommendations

- 12.1 Minutes of the meetings held on 1 and 15 May 2007 had been circulated with the agenda papers.
- 12.2 Proposed Cllr Shephard, Seconded Cllr Pemberton, **RESOLVED** unanimously that the minutes of the meetings held on 1 and 15 May 2007 be received and accepted.

13. Report on Finance and General Purposes Committee Meeting held on 8 May 2007 – to note Resolutions and consider Recommendations

- 13.1 Minutes of the meeting held on 8 May 2007 had been circulated with the agenda papers. Cllr Winstanley confirmed she had requested removal of the epicormic growth from the trees on the approaches to Stoke Park Woods.
- 13.2 Proposed Cllr Hansell, Seconded Cllr Penson, **RESOLVED** unanimously that the resolutions from the meeting held on 8 May 2007 be received and accepted. Cllr Winstanley thanked Cllr Hansell for chairing the meeting in her absence.
- 13.3 Proposed Cllr Winstanley, Seconded Cllr Hansell, **RESOLVED** unanimously, with Cllr Toher having absented herself from the room, that the recommendation to grant £350 towards the cost of electrical rewiring in the Bishopstoke Memorial Hall, be approved.
- 13.4 Proposed Cllr Hansell, Seconded Cllr Toher, **RESOLVED** unanimously that;
- a. the recommendation to grant £250 to Victim Support to assist with the costs of recruiting and maintaining a volunteer for one year, be approved.
 - b. the recommendation to grant £150 to The Lilies Pregnancy Counselling Service to assist with the start up and production costs of a newsletter, be approved.
- 13.5 Proposed Cllr Toher, Seconded Cllr Roling, **RESOLVED** unanimously that Bishopstoke Parish Council adopts the Local Authorities (Model Code of Conduct) Order 2007 – SI 2007/1159 including paragraph 12(2) and without further amendment.
- 13.6 The recommendation to nominate Cllrs Penson and Snook as highways liaison representatives was adopted within Item 5 above.

14. Adoption of Annual Accounts and Approval of Statement of Assurance

- 14.1 The audited Annual Accounts for the year ended 31 March 2007 had been circulated with the agenda papers. No comments were raised by Members.

14.2 Proposed Cllr Winstanley, Seconded Cllr Hansell, **RESOLVED** unanimously that the Annual Accounts for the year ended 31 March 2007 be adopted.

15. Re-appointment of Internal Auditor for 2007-8

15.1 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that Ms Eleanor Greene be re-appointed as the internal auditor for Bishopstoke Parish Council for the financial year 2007-8

16. Reports from Members on External Meetings at which they have represented the Parish Council or attended in any other capacity

16.1 Cllr Toher reported that the Memorial Hall management committee had decided in future not to hire the Hall for teenage parties and that the electrical rewiring would result in increased safety and additional lights for security.

16.2 Cllr Roling reminded all present that the Carnival Quiz evenings were about to start.

17. Clerk's Monthly Report

17.1 Spring Clean. Councillors and Clerk had successfully collected a variety of litter from areas including Old Fair Oak Road and the Brookfield Farm estate on Saturday 19 May 2007.

17.2 Riverside clock. The acrylic face of the Riverside clock had been repaired.

17.5 Village of the Year 2007. The Clerk outlined his ideas for the judging programme which would take place on the morning of Tuesday 29 May starting at 09.30am in the BCA Centre. Various Councillors and members of the community would be present to talk to the judges about 'their' Village.

17.6 Changes to the HAPTC constitution. Following a previous query, the Clerk confirmed that the proposed changes to the HAPTC constitution involved little more than a name change and the introduction a more streamlined method of representing views at executive meetings.

17.7 SLCC conference. SLCC was organising a regional conference in Bracknell on Wednesday 27 June which the Clerk would be pleased to attend. King's Somborne Parish Council had agreed to share the costs, if approved. Proposed Cllr Mignot, Seconded Cllr Penson, **RESOLVED** unanimously that Council would meet half the costs of the Clerk's attendance.

17.8 NALC membership. The Clerk had been advised that should Bishopstoke Parish Council decide to cease being a member council of NALC the implications were that the likelihood of not being informed about new legislation as quickly or as comprehensively would increase; alternate legal cover would be required; grant funding might be lower; and lobbying on Council's behalf would not be taken up at national level. There was no likelihood of there being any effect on Council's Quality parish status. It was recalled that the question had arisen as a result of other councils querying whether membership continued to give value for money. However, it was agreed that NALC was alive to this query and that improvements in service were more likely to come about by pressure from those councils remaining members than by leaving.

17.9 Councillor core training. Following the recent local government elections, HAPTC was organising core councillor training sessions for new councillors at a cost of £20 per councillor

per session. Proposed Cllr Toher, Seconded Cllr Davies-Dear **RESOLVED** that the costs of core training the two newly co-opted Members of Council be met, should a suitable course become available.

18. Payment of Accounts

18.1 The Payments Schedule had been circulated with the agenda papers. The Clerk tabled three additional payments and a copy of the amended schedule is attached to these minutes.

18.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that payments be authorised as per the amended schedule.

19. To consider content of the Press Release for May

19.1 It was agreed that reference would be made to the AGM appointments, co-option results, the Spring clean and grants approved.

Action: Clerk to draft

20. Date, Time and Place of Next Meeting

20.1 The next meeting of the Parish Council would be on Tuesday 26 June 2007 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 8.50pm