

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 29 January 2008 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor A Winstanley (Chairman)
Councillor S Bateman
Councillor B Hansell
Councillor D Hedges
Councillor I Pemberton
Councillor R Penson
Councillor A Roling
Councillor R Sharp
Councillor M Shephard
Councillor S Toher

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Public Session

Mr Roberts raised concerns at the recent flooding on the pavement by the Riverside bus stop due to overgrowing vegetation and blocked gulleys and the state of the lower end of Hamilton Road. Representations had already been made to Hampshire Highways regarding these areas but the Clerk would again follow up.

Action: Clerk

1. Announcements by the Chair

1.1 No announcements were made.

2. Apologies for Absence

2.1 Apologies for absence had been received from Cllrs Davies-Dear (work), Moore (work) and Snook (unwell); Cllr Mignot did not attend.

3. Minutes of the Parish Council Meeting held on 27 November 2007

3.1 Proposed Cllr Toher, Seconded Cllr Roling, **RESOLVED** with Cllrs Hansell, Hedges and Winstanley abstaining (absent) that the minutes of the meeting held on 27 November 2007 be accepted as a true record.

4. Matters Arising from those Minutes

4.1 Item 10.1 The Clerk reported that he had obtained advice from The Royal British Legion on the order for wreath laying at Remembrance Day Services. The recognised order was:

1. Civic VIP.
2. Representatives of regular forces.
3. Representatives of territorial and reserve forces.

4. Representatives of ex-service associations, including RBL & RBLWS.
5. Representatives of uniformed public services (Police, Fire Brigade, Ambulance services).
6. Representatives of uniformed voluntary services (St John, Red Cross etc).
7. Representatives of cadet forces.
8. Representatives of youth organisations.
9. Members of the public.

5. Declarations of Interest

- 5.1 None declared.

6. Correspondence

- 6.1 The listing for correspondence received between 21 November 2007 and 22 January 2008 had been circulated with the agenda papers, together with copies of that correspondence where appropriate. Members noted that the Sustainable Communities Bill had become law and required the Government to accept proposals from local government and work towards adopting them in the interests of the local community; a change whereby policies to create sustainable communities would be driven by local citizens rather than by Whitehall civil servants. Members also expressed interest in the initiative by Modbury town and others to abandon the use of plastic bags and use eco-friendly bags instead.

7. Report on Planning Committee Meetings of 4 and 18 December 2007 and 8 and 22 January 2008 - to note Resolutions and to consider Recommendations

- 7.1 Minutes of the meetings held on 4 and 18 December 2007 and 8 and 22 January 2008 had been circulated with the agenda papers.
- 7.2 Proposed Cllr Penson, Seconded Cllr Pemberton, **RESOLVED** unanimously that the minutes of the meetings held on 4 and 18 December 2007 and 8 and 22 January 2008 be received and accepted.

8. Report on Finance and General Purposes Committee Meeting held on 11 December 2007 and 15 January 2008 – to note Resolutions and consider Recommendations

- 8.1 Minutes of the meetings held on 11 December 2007 and 15 January 2008 had been circulated with the agenda papers.
- 8.2 Proposed Cllr Toher, Seconded Cllr Roling, **RESOLVED** unanimously that the resolutions from the meeting held on 11 December 2007 and 15 January 2008 be received and accepted.
- 8.3 Proposed Cllr Roling, Seconded Cllr Penson, **RESOLVED** unanimously

that Good Directions Ltd be contracted to upgrade the four Village clocks at a cost of £1510 plus VAT and then contracted to maintain them at a cost of £160 plus VAT annually.

that the Parish Council provides an insert into the Hampshire County Council explanatory booklet on council tax at a cost of £20 per 1000 copies.

9. To consider and, if appropriate, agree changes to the planned meeting dates in 2008

- 9.1 The Clerk tabled a paper revising the previously agreed meeting dates for 2008 as a result of the local elections to be held on 1 May 2008 and the statutory obligation to hold the Council's Annual General Meeting within fourteen days of this date. It was proposed that the Parish Council meeting planned for 22 April be postponed until 13 May and that it becomes the Annual General Meeting and that the Finance and General Purposes Committee meeting planned for 13 May and the Annual General Meeting previously planned for 27 May both be cancelled.
- 9.2 Proposed Cllr Toher, Seconded Cllr Roling **RESOLVED** unanimously that the proposed meeting date changes be approved.

10. Reports from Members on External Meetings at which they have represented the Parish Council or attended in any other capacity

- 10.1 Cllr Toher reported on the recent presentation by Chris Huhne MP on formulating a response to global climate change which also gave an opportunity for a panel discussion and audience questions. Other local meetings would now follow.
- 10.2 Cllr Bateman reported on the progress made towards setting up the Children's Centre which had to be operational by the end of March and confirmed that there was now heightened awareness of the needs within Bishopstoke.
- 10.3 Cllr Hedges reported on the successful annual general meeting of the Bishopstoke Carnival Committee at which a new chairman, vice-chairman and treasurer had been appointed.
- 10.4 Cllr Winstanley informed all present that the Bishopstoke Community Association was planning a May Fete to be held at the BCA on Monday 5 May 2008.

11. Clerk's Monthly Report

- 11.1 The Clerk reported that work would start soon on further improvements to the Bluebell Trail in Stoke Park Woods by installing a new wooden bridge over one of the streams. He would also be welcoming the internal auditor in a few days time to undertake a part audit of the Council's financial records for the year to date.

12. Payment of Accounts

- 12.1 The Payments Schedule had been circulated with the agenda papers. A copy of the schedule is attached to these minutes.
- 12.2 Proposed Cllr Winstanley, Seconded Cllr Roling, **RESOLVED** unanimously that payments be authorised as per the schedule.

13. To consider content of the Press Release for January

- 13.1 It was agreed that reference would be made to the clock maintenance contract, improvements to the Bluebell Trail and the forthcoming elections.

Action: Clerk to draft

14. Date, Time and Place of Next Meeting

- 14.1 The next meeting of the Parish Council would be held on Tuesday 26 February 2008 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 8.15pm