

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Annual General Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 25 May 2010 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

**Present:** Councillor S Toher (Chairman)  
Councillor S Bateman  
Councillor B Hansell  
Councillor H McGuinness  
Councillor C McKeone  
Councillor I Pemberton  
Councillor A Roling  
Councillor M Shephard  
Councillor V Snook  
Councillor M Thornton  
Councillor R Uren  
Councillor A Winstanley

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)

**Public Session** Police Sergeant M Emery was present and reported on various aspects of neighbourhood policing making particular mention of the opportunist thefts from vehicles, the new policy of making reassurance visits whatever the crime if required by the person offended against, that Otter Close was now relatively quiet, that premises checks had been made on local licensed retailers and all had passed, and that of his total establishment of four police officers and three PCSOs he had two police officers and one PCSO for Bishopstoke leaving him one police officer down for Fair Oak and Horton Heath. He made special mention of the three youths being monitored by his team, one in particular, Harry Moore, having an ASBO restricting him from certain areas of Bishopstoke between certain hours and he sought the help of councillors and members of the public in monitoring this individual by reporting him if he was seen to break his conditions. Notices were being displayed around the Parish to assist in identification.

Cllr Bateman asked if more could be done, especially in the evenings, to reduce speeding vehicles along the eastern end of Old Fair Oak Road. Sgt Emery noted this but warned that accident evidence would be required to target a particular area and he encouraged all who witnessed speeding to inform the Police so information could be built up on the area.

*At this point, the Vice-Chairman assumed the chair for Item 1.*

### 1. Election of Chairman

- 1.1 Proposed Cllr Roling, Seconded Cllr Snook, that Cllr Winstanley be re-elected chairman. Also proposed by Cllr McKeone, Seconded Cllr Shephard, that Cllr Toher be elected chairman. With six votes in favour of each proposal, it was **RESOLVED** with the Acting Chairman casting his chairman's vote that Cllr Toher be elected chairman of Bishopstoke parish council for the next year.

*Cllr Toher then assumed the chair and in so doing thanked Cllr Winstanley for her long service to the community as chairman*

## **2. Election of Vice-Chairman**

- 2.1 Proposed Cllr Roling, Seconded Cllr Thornton **RESOLVED** unanimously that Cllr Winstanley be elected Vice-Chairman.

## **3. Apologies for absence**

- 3.1 Apologies had been received from Cllrs Davies-Dear and Mignot.

## **4. Appointment of Members to Committees**

- 4.1 The following appointments of Members to committees were approved:

Finance and General Purposes Committee – Cllrs Toher, Winstanley, Hansell, McGuinness, Roling and Uren

Planning Committee – Cllrs McKeone, Pemberton, Shephard and Snook

## **5. Appointment of Members to working groups and external panel membership**

- 5.1 The following appointments to working groups and external panel membership were approved:

EBC Road Safety - Cllrs Bateman and Uren

Newsletter Working Group – Cllrs Winstanley, McKeone and Roling

Website Working Group - Cllrs Winstanley and Uren

Borough Council/Local Council Planning Focus Group – Planning Committee and the Clerk

Eastleigh Association of Parish and Town Councils – Cllrs Toher and Winstanley

Bishopstoke Memorial Hall Management Committee – vacant

Bishopstoke Community Association – Cllrs McKeone and Uren

BPC/LAC Liaison – Cllrs Toher and Winstanley, the Clerk and LAC Co-ordinator

Carnival Group – Cllrs Winstanley and Roling

Stoke Residents Association – Cllr Toher

Highways liaison – Cllrs Toher and Winstanley and others as appropriate

Airport Consultative Committee – Cllr Snook with Cllr Uren as deputy

## **6. Announcements by the Chairman**

- 6.1 None made.

## **7. Adoption of the Minutes of the Parish Council Meeting held on 27 April 2010**

- 7.1 Proposed Cllr Hansell, Seconded Cllr Shephard, **RESOLVED** with Cllrs McKeone, Pemberton, Snook and Thornton abstaining (absent) that the minutes of the meeting held on 27 April 2010 be accepted as a true record.

## **8. Matters Arising**

- 8.1 There were no matters arising not dealt with elsewhere in the minutes.

## **9. Declarations of Interest**

9.1 None declared.

## **10. Correspondence**

10.1 The Clerk drew Members' attention to items of correspondence of general interest but no further action was thought necessary.

## **11. Report on Planning Committee Meetings of 13 April and 18 May 2010 - to note Resolutions and to consider Recommendations**

11.1 Minutes of the meetings held on 13 April and 18 May 2010 had been circulated with the agenda papers.

11.2 Proposed Cllr Shephard, Seconded Cllr Roling **RESOLVED** unanimously that the minutes of the meetings held on 13 April and 18 May 2010 be received and accepted.

## **12. Adoption of Annual Accounts and Approval of Statement of Assurance**

12.1 The examined Annual Accounts for the year ended 31 March 2010 had been circulated with the agenda papers.

12.2 Proposed Cllr Winstanley, Seconded Cllr Snook, **RESOLVED** unanimously that the Accounts for the year ended 31 March 2010 be adopted, the Statement of Assurance be approved and that the Chairman and Clerk be authorised to sign them.

## **13. Re-appointment of Internal Examiner for 2010-11**

13.1 The Clerk reminded Members that the Parish Council had signed up to become a client of the HALC internal examiner pool and that at this time he did not know which auditor would be examining the accounts in a year's time.

13.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that approval be given to HALC to nominate an internal examiner for the financial year 2010-11.

## **14. Report on Finance and General Purposes Committee Meeting of 18 May 2010 - to note Resolutions and to determine Recommendations**

14.1 Minutes of the meeting held on 18 May 2010 had been circulated with the agenda papers.

14.2 Proposed Cllr Winstanley, Seconded Cllr Uren **RESOLVED** unanimously that the resolutions from the meeting held on 18 May 2010 be received and accepted.

14.3 Proposed Cllr Winstanley, Seconded Cllr Toher **RESOLVED** unanimously that the following recommendations from the meeting held on 18 May 2010 be approved:

that the fees for the Exclusive Right of Burial for the year 2010 -2011 be £325 for an adult or child grave plot and £225 for an ashes plot.

**15. To receive the RFO's Report and approve Payment of Accounts**

- 15.1 The Payments Schedule had been circulated with the agenda papers. A copy is attached to these minutes.
- 15.2 Proposed Cllr Snook, Seconded Cllr Bateman, **RESOLVED** unanimously that payments be authorised as per the schedule.

**16. To determine support to be given to the Street Pastors**

- 16.1 Councillors noted the recommendation made by the Finance and General Purposes Committee that £500 be granted to the Street Pastors to enable them to train and equip more volunteers to extend their work within Bishopstoke. Five such volunteers were currently in training.
- 16.2 Proposed Cllr Uren, Seconded Cllr Winstanley, **RESOLVED** unanimously that £500 be granted to the Street Pastors to assist them in meeting training cost for volunteers to cover the Bishopstoke area.

**17. To receive reports from Members on External Meetings at which they have represented**

- 17.1 None tabled.

**18. Clerk's Monthly Report**

- 18.1 The Clerk confirmed that under the PFI to replace street lights over the next few years, the contractor would consult with the Parish Council over the type of traditional lamp post suitable for the conservation area.

**19. To consider content of the Press Release for May 2010**

- 19.1 It was agreed that reference would be made to the elections for the current year, the grant to the Street Pastors, the Council's concern at the damage often large vehicles caused to the Riverside railings and the time it took to repair them, and the proportion of the Council's income which was ploughed back into the community.

**Action:** Clerk to draft

**20. Date, Time and Place of Next Meeting**

- 20.1 The next meeting of the Parish Council will be held on Tuesday 22 June 2010 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 8.55pm*