

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 26 October 2010 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

**Present:** Councillor S Toher (Chairman)  
Councillor B Hansell  
Councillor H McGuinness  
Councillor C McKeone  
Councillor T Mignot  
Councillor A Roling  
Councillor M Shephard  
Councillor M Thornton  
Councillor R Uren  
Councillor A Winstanley

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)

**Public Session** Stacey Miller, the STAR Project Co-ordinator from Eastleigh Borough Council, gave a presentation on her role as co-ordinator for the 'Start Tackling Alcohol Responsibly' initiative. She explained the aim was to reduce underage alcohol misuse by working with young people, their parents and the community. STAR adopted a multi-agency approach by working with several agencies including the police, schools and colleges, the Youth Service, Trading Standards, Children's Centres, the Youth Offending Team, sexual health advisors and others. The project started nearly 3 years ago and the co-ordinator's role was to signpost where specialist help could be obtained and generate awareness of the problems of underage drinking and alcohol abuse by providing information and giving presentations. Stacey outlined the various initiatives available and the offences committed, sometimes unknowingly, by those providing alcohol to under age persons. Councillors asked a variety of questions and concluded by confirming their wholehearted support for the initiative.

### 1. Apologies for absence

1.1 Apologies had been received from Cllrs Bateman, Davies-Dear, Pemberton and Snook.

### 2. Councillors' Questions and Announcements

2.1 Cllr Winstanley reminded Councillors that the Parish Council would again be supporting the Royal British Legion's campaign for a Two Minute Silence on Thursday 11 November with a short Armistice Day Service at the War Memorial adjacent to the Bishopstoke Memorial Hall. This would be an interdenominational service and all were welcome to attend. The Service would start at 10.45am and refreshments would be available in the Memorial Hall afterwards. There would also be a Service on Remembrance Sunday, 14 November, in St Mary's Church to honour and remember the Fallen.

### 3. Adoption of the Minutes of the Parish Council Meeting held on 21 September 2010

3.1 Proposed Cllr Winstanley, Seconded Cllr Uren, **RESOLVED** unanimously that the minutes of the meeting held on 21 September 2010 be accepted as a true record.

### 4. Matters Arising

4.1 Public Session. The Clerk confirmed he had written to both the School and First Wessex Housing on parking enforcement in the Bodmin Road area and First Wessex had subsequently taken up the matter with their parking enforcement contractors. A less zealous approach to parking infringements was now anticipated.

### 5. Declarations of Interest

5.1 Cllrs Roling, Toher and Winstanley each declared an interest in the Carnival grant and Cllrs Toher and Winstanley each declared an interest in the Memorial Hall grant.

## **6. Correspondence**

- 6.1 The Clerk drew Members' attention to correspondence received and, in particular, the invitation to the Council to sign up to the campaign against nuclear power stations, but no further action was thought necessary.

## **7. Report on Planning Committee Meetings of 21 September and 12 October 2010 - to note Resolutions and to consider Recommendations**

- 7.1 Minutes of the meetings held on 21 September and 12 October 2010 had been circulated with the agenda papers. Cllr Winstanley drew Members' attention to the fact that the LAC had not agreed to extend the working hours at West Horton Farm (21 September 2010 minute para 6) but had agreed to the removal of some conditions; this was noted.
- 7.2 Proposed Cllr Shephard, Seconded Cllr McKeone **RESOLVED** unanimously that the minutes of the meetings held on 21 September and 12 October 2010 be received and accepted.

## **8. Report on Finance and General Purposes Committee Meeting of 12 October 2010 - to note Resolutions and to determine Recommendations**

- 8.1 Minutes of the meeting held on 12 October 2010 had been circulated with the agenda papers.
- 8.2 Proposed Cllr Winstanley, Seconded Cllr Uren **RESOLVED** unanimously that the resolutions of the meeting held on 12 October 2010 be received and accepted.
- 8.3 Proposed Cllr Winstanley, Seconded Cllr Toher **RESOLVED** unanimously that the following recommendations from the meeting held on 12 October 2010 be approved:

that families be offered the exclusive right to a plot in the Cemetery for a period of either 30 or 60 years with the fee being double for the latter period.

that the allotment rent for a 5 rod plot be increased from £25 to £30 with effect from 1 January 2012.

that £1200 be granted to the Memorial Hall to assist them in meeting the costs of replacing windows.

that 50 hours of the Assistant Clerk's time and £2500 be ringfenced from the Community Projects budget as contributions towards the costs of mounting next year's Carnival.

that a small working party of councillors be set up to investigate the feasibility and eligibility of those in Bishopstoke who might benefit from a travel token scheme funded by the Council and that £2500 be ringfenced from the Community Projects budget to cover start up costs. As part of the debate, Cllrs Toher, McKeone, Roling, Shephard and Uren agreed to serve on the working party and the Assistant Clerk would provide administrative support, where necessary.

### **Action: Assistant Clerk**

## **9. To adopt the Statement of Internal Control and Internal Audit Review Checklist**

- 9.1 The Statement of Internal Control and Internal Audit Review Checklist had been recommended for adoption by the F&GP Committee.
- 9.2 Proposed Cllr Winstanley, Seconded Cllr Shephard, **RESOLVED** unanimously that the Statement of Internal Control and Internal Audit Review Checklist be adopted and that the Chairman be authorised to sign the Statement accordingly.

## **10. To receive the RFO's Report and approve Payment of Accounts**

- 10.1 The Payments Schedule had been circulated with the agenda papers and a copy is attached to these minutes.
- 10.2 Proposed Cllr Winstanley, Seconded Cllr Hansell, **RESOLVED** unanimously that payments be authorised as per the schedule.

## **11. To receive reports from Members on External Meetings attended**

- 11.1 Cllr Winstanley reported on the recent Southampton Airport Consultative Committee meeting at which attendees were informed that passenger numbers were down possibly due to the effect of the ash cloud and the economic situation although total aircraft movements were up; Air France and Flybe had merged and were buying the smaller and quieter 88-seater Embraer aircraft; various works were taking place at Parkway Station in conjunction with South West Trains; solar powered airfield lighting was to be installed; a significant increase in noise complaints had been received in May/June possibly due to the good weather encouraging people to be outside; a new instrument landing system would be installed in 2103 and the Airport had supported various centenary events.
- 11.2 Cllr Mignot commented on the excellent OFSTED report received by Wyvern College.
- 11.3 Cllr Toher reported on the Local Action Group meeting where the wheel clamping issue in Bodmin Road had been discussed; the Youth Provision meeting; the EDAPTC AGM where negative publicity in the local paper had caused much upset and as a result it was agreed the Clerk should write to the paper citing Members' names, the Chairman of the Police Authority and the paper concerned expressing the Council's full support for the continuing use of PCSOs and stressing the financial contribution made by the Council towards the costs of having a PCSO dedicated to Bishopstoke and Members' belief that this provided good value for money; the Full of Life Event in Fleming Park; the YZone Management Committee meeting; Age Concern Hampshire's AGM; progress on the renovation of the Memorial Hall and the HALC AGM where she had voted in favour of an 8% increase in subscription which amounted to £50pa for Bishopstoke but for which significant help and advice was readily available to Councillors and the Clerk.

## **12. Clerk's Monthly Report**

- 12.1 The Clerk reported on the exchange of e-mails between Cllr Davies-Dear, another Borough Councillor and a local funeral director on the seemingly unfair doubling of interment fees for former residents of the Borough whose next of kin wished to have a Bishopstoke grave re-opened and who, following the transfer of responsibility for the Cemetery from the Borough to the Parish, were now treated as non-residents when determining fees and charges. Members had previously agreed the scale of fees, which compared favourably with other Burial Authorities, and saw no reason to make an exception.
- 12.2 Details were given of the HALC Parish Council Sector conference to be held on Wednesday 23 March 2011 at the Holiday Inn, Winchester at which there would be workshops on the Power of Wellbeing, engaging effectively with young people, funding opportunities and changes to planning legislation. The Clerk would e-mail full details.

### **Action: Clerk**

- 12.3 Details of landscaping improvement to the Brookfield estate were given, in particular, cutting back the vegetation on the bunds to improve drivers' lines of sight.
- 12.4 The Clerk then sought Members' agreement to providing confirmation to the prospective purchaser of Judge's Gully that the Parish Council no longer had any interest in acquiring this land itself. Before the developer had become insolvent, it had been the intention to transfer title to the Parish Council and for the land in question to be maintained as an open space and a restriction to this effect would have been included in the title deeds. It was understood the prospective purchaser was keen to acquire ownership to maintain the openness of the area.
- 12.5 Proposed Cllr Uren, Seconded Cllr Thornton, **RESOLVED** unanimously that confirmation be provided to the prospective purchaser of Judge's Gully that the Parish Council had no interest in acquiring the title itself with the proviso that the restriction which would have applied to the Parish Council be notified to the prospective purchaser in anticipation that he would accept and abide by it.

### **Action: Clerk**

## **13. To consider content of the Press Release for October 2010**

- 13.1 It was agreed that reference would be made to Members' support for PCSOs, the grant to the Memorial Hall, the STAR project and the Armistice and Remembrance Day Services.

### **Action: Clerk to draft**

**14. Date, Time and Place of Next Meeting**

- 14.1 The next meeting of the Parish Council will be held on Tuesday 23 November 2010 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 9.10pm*