

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 27 July 2010 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

**Present:** Councillor S Toher (Chairman)  
Councillor S Bateman  
Councillor B Hansell  
Councillor H McGuinness  
Councillor C McKeone  
Councillor T Mignot  
Councillor A Roling  
Councillor M Shephard  
Councillor V Snook  
Councillor M Thornton (Items 3 - 15)  
Councillor A Winstanley

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)

**Public Session** Inspector P Holderway introduced himself and reported that nuisance crime continued to remain low in the Bishopstoke area although The Mount site and Glebe Meadow continued to cause some concern and late night noise in general caused annoyance to many. Extension of the Street Pastors scheme into Bishopstoke had been welcomed by the Police but there was disappointment at the poor turnout to the Glebe Meadow 'street meet'. Thought would be given to rotating a speed indicator device between Old Fair Oak Road, Church Road, Sandy Lane and Underwood Road to deter drivers from speeding.

### 1. Apologies for absence

1.1 Apologies had been received from Cllrs Davies-Dear, Pemberton and Uren.

### 2. Councillors' Questions and Announcements

- 2.1 The Chairman announced the successful re-accreditation of the Parish Council under the Quality Parish Scheme and thanked the Clerk for the work involved in preparing the portfolio and supporting information.
- 2.2 Cllr Roling reminded Members of the Carnival Quiz Nights in aid of the Annual Bishopstoke Carnival and encouraged all to attend.

### 3. Adoption of the Minutes of the Parish Council Meeting held on 22 June 2010

3.1 Proposed Cllr Shephard, Seconded Cllr Winstanley, **RESOLVED** with Cllrs Bateman, Mignot, Thornton and Snook abstaining (absent) that the minutes of the meeting held on 22 June 2010 be accepted as a true record.

### 4. Matters Arising

4.1 There were no matters arising not dealt with elsewhere in the minutes.

### 5. Declarations of Interest

5.1 None declared.

### 6. Correspondence

6.1 The Clerk drew Members' attention to the exchange of correspondence with the Co-operative Society regarding delivery vehicles damaging the Bishopstoke Channel railings; the arrival of Mr David Lees as managing director of Southampton Airport; the invitation from the Street Pastors to their AGM on 4 September; and the invitation from HCC to the Pension Fund AGM on 29 September 2010.

**7. Report on Planning Committee Meetings of 22 June and 13 July 2010 - to note Resolutions and to consider Recommendations**

7.1 Minutes of the meetings held on 22 June and 13 July 2010 had been circulated with the agenda papers.

7.2 Proposed Cllr McKeone, Seconded Cllr Shephard **RESOLVED** unanimously that the minutes of the meetings held on 22 June and 13 July 2010 be received and accepted.

**8. Report on Finance and General Purposes Committee Meeting of 13 July 2010 - to note Resolutions and to determine Recommendations**

8.1 Minutes of the meeting held on 13 July 2010 had been circulated with the agenda papers.

8.2 Proposed Cllr Winstanley, Seconded Cllr Hansell **RESOLVED** unanimously that the resolutions of the meeting held on 13 July 2010 be received and accepted.

8.3 Proposed Cllr Winstanley, Seconded Cllr Toher **RESOLVED** unanimously that the following recommendations from the meeting held on 13 July 2010 be approved:

that £500 be granted to the Asian Welfare and Cultural Association to help defray the costs of the Eastleigh Mela

that an oak notice board be purchased for the Cemetery at a cost of £640 plus VAT

that Mrs Taylor be confirmed in the post of Assistant Clerk

8.4 Proposed Cllr Bateman, Seconded Cllr Thornton, **RESOLVED** unanimously that the recommended grant of £300 to Victim Support be increased to £500.

**9. To adopt the revised Standing Orders for the conduct of business**

9.1 Revised Standing Orders for the conduct of Parish Council business had been circulated with the agenda papers and were discussed, following which it was agreed that the section on Questions should be amended to be more flexible in interpretation.

9.2 Proposed Cllr Bateman, Seconded Cllr Snook, **RESOLVED** unanimously that the revised Standing Orders for the conduct of business by Bishopstoke Parish Council be adopted.

**10. To adopt regulations for the management of Bishopstoke Cemetery**

10.1 Draft regulations for the management of Bishopstoke Cemetery had been circulated with the agenda papers. The Clerk confirmed they were based in part upon those previously used by Eastleigh Borough Council and also upon advice received from the Institute of Cemetery and Crematorium Management.

10.2 Proposed Cllr Winstanley, Seconded Cllr Hansell, **RESOLVED** unanimously that the draft regulations for the management of Bishopstoke Cemetery be adopted.

**11. To receive the RFO's Report and approve Payment of Accounts**

11.1 The Payments Schedule had been circulated with the agenda papers. A copy is attached to these minutes.

11.2 Proposed Cllr Winstanley, Seconded Cllr Snook, **RESOLVED** unanimously that payments be authorised as per the schedule.

**12. To receive reports from Members on External Meetings attended**

12.1 Cllr McKeone had attended meetings on the review of transport services, the Hampshire Local Transport Plan and the transfer of responsibility for concessionary fares from EBC to the County Council and reminded Members that comments on these could be submitted via the County's or Eastleigh Borough Council's websites.

- 12.2 Cllr Shephard had attended a tree seminar.
- 12.3 Cllr Winstanley asked on behalf of the Carnival Committee if Members would be prepared to offer their help in distributing Carnival programmes and be available on the day to act as marshals. She had also attended the consultation on concessionary fares and as the Chairman (Designate) of HALC commented that the earlier reported concerns at the lack of support provided by the National Association to parish level appeared now to be less of a problem with the recent changes in staff and attitudes.
- 12.4 Cllr Toher had represented the Council at the Borough Council's Annual Civic Service; had been present with the Police at recent the Glebe Meadow street meet at which very few people had attended; attended the tree seminar and concessionary fares meetings; reported that the upgrade to the Memorial Hall safety systems was nearly completed; and with the Clerk had initiated discussions with EBC on the transfer of more assets to Parish ownership.

### **13. Clerk's Monthly Report**

- 13.1 The Clerk reported that funding opportunities now existed for community groups to apply for County Council money to help them fund initiatives in rural Hampshire. Further details were available from HCC Department for Culture, Communities and Rural Affairs.
- 13.2 HALC's AGM would be held on Saturday 23 October 2010 and two delegates from each member council would be able to attend. The Chairman would attend leaving a vacancy for one other member.
- 13.3 The Clerk reported on various on-going management matters regarding the allotments, in particular, the need recently to deal with wasps and contaminated manure; the type of question being asked by visitors to the temporary parish office in the Methodist Church on a Wednesday between 11.00am and 1.00pm; and management of the Cemetery in which there had been 11 interments since April although none in the last month.

### **14. To consider content of the Press Release for July 2010**

- 14.1 It was agreed that reference would be made to the Quality Parish re-accreditation, grants made to local groups, the Carnival Quiz night dates and the temporary Parish office.

**Action:** Clerk to draft

### **15. Date, Time and Place of Next Meeting**

- 15.1 The next meeting of the Parish Council will be held on Tuesday 21 September 2010 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 9.10pm*