

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 24 May 2011 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor S Toher (Chairman)
Councillor S Bateman (Items 56 to 69))
Councillor G Davies-Dea
Councillor B Hansell
Councillor H McGuinness
Councillor C McKeone
Councillor I Pemberton
Councillor A Roling
Councillor M Shephard
Councillor V Snook
Councillor M Thornton
Councillor R Uren

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Public Session

No members of the public were present.

56. Election of Chairman

56.1 Proposed Cllr Davies-Dea, Seconded Cllr Shephard, **RESOLVED** unanimously that Cllr Toher be re-elected to the Chairmanship for the year 2011-12.

57. Election of Vice-Chairman

57.1 Proposed Cllr Toher, Seconded Cllr Snook, **RESOLVED** with two against that Cllr Winstanley be re-elected to the Vice-Chairmanship for the year 2011-12.

58. Apologies for absence

58.1 Apologies had been received from Cllrs Mignot and Winstanley.

59. Appointment of Members to Committees

59.1 The following appointments to committees were approved:

Finance and General Purposes Committee – Cllrs Toher, Winstanley, Davies-Dea, Hansell, McGuinness, Roling and Uren

Planning Committee – Cllrs McKeone, Pemberton, Shephard and Snook

60. Appointments of Members to working groups and external panel membership

60.1 The following appointments to working groups and external panels were approved:

EBC Road Safety - Cllrs Bateman and Uren

Newsletter Working Group – Cllrs Winstanley, McKeone and Roling

Website Working Group - Cllrs Winstanley and Uren and others as required

Borough Council/Local Council Planning Focus Group – Planning Committee and the Clerk

Eastleigh Association of Parish and Town Councils – Cllrs Toher and Winstanley

Bishopstoke Memorial Hall Management Committee – Cllr Davies-Dea

Bishopstoke Community Association – Cllrs McKeone, Winstanley and Uren

BPC/LAC Liaison – Cllrs Toher and Winstanley, the Clerk and LAC Co-ordinator

Carnival Group – Cllrs Winstanley and Roling

Stoke Residents Association – Cllr Toher

Highways liaison – Cllrs Bateman, Toher and Winstanley and others as required

Airport Consultative Committee – Cllr Snook with Cllr Uren as deputy and Cllr Toher as second deputy

Passenger Transport Forum, both HCC and EBC - Cllr McKeone

61. Councillors' Questions and Announcements

- 61.1 Cllr McKeone questioned the action being taken to ease the current parking problems along Riverside and Church Road likely caused by the new parking restrictions on Chickenhall Lane. Cllr Thornton replied by introducing the prospect of a Borough Council consultation exercise with residents, local traders and car owners to determine a compromise solution before any decisions were implemented. The Parish Council would also be a consultee.

62. Adoption of the Minutes of the Parish Council Meeting held on 19 April 2011

- 62.1 Proposed Cllr Toher, Seconded Cllr Bateman, **RESOLVED** with Cllrs Davies-Dear, Pemberton and Uren abstaining (absent) that the minutes of the meeting held on 19 April 2011 be accepted as a true record.

63. Matters Arising

- 63.1 There were no matters arising not dealt with elsewhere in the minutes.

64. Declarations of Interest

- 64.1 None declared.

65. Correspondence

- 65.1 The Clerk drew Members' attention to correspondence received but no further action was thought necessary.

66. Report on Planning Committee Meetings of 19 April and 10 May 2011 - to note Resolutions and to consider Recommendations

- 66.1 Minutes of the meetings held on 19 April and 10 May 2011 had been circulated with the agenda papers.
- 66.2 Proposed Cllr Snook, Seconded Cllr Pemberton **RESOLVED** unanimously that the minutes of the meetings held on 19 April and 10 May 2011 be received and accepted.

67. Report on Finance and General Purposes Committee Meeting of 10 May 2011 - to note Resolutions and to determine Recommendations

- 67.1 Minutes of the meeting held on 10 May 2011 had been circulated with the agenda papers.
- 67.2 Proposed Cllr Toher, Seconded Cllr Roling, **RESOLVED** unanimously that the resolutions of the meeting held on 10 May 2011 be received and accepted.
- 67.3 During the debate on the recommendation to grant £500 to the Bishopstoke Parochial Charities, a number of proposals were tabled. Cllr Davies-Dear proposed and Cllr McKeone seconded a grant of £250 with provisos; Cllr Roling proposed and Cllr Uren seconded a recommendation that any decision be deferred until the provisos had been met; Cllr Thornton proposed and Cllr McGuinness seconded that the grant be made only after the rents had been raised and should there be a further request at a later date consideration would be conditional upon a Bishopstoke councillor having been elected/co-opted to the Board of Trustees and Cllr Bateman proposed that a grant of £500 be approved but there was no seconder. Following shows of hands on the three proposals proposed and seconded, it was **RESOLVED** by nine for with three abstentions that Cllr Thornton's proposal be adopted.

Action: Clerk

- 67.4 Proposed Cllr Toher, Seconded Cllr Hansell, **RESOLVED** that £500 be granted to Victim Support.
- 67.8 Members considered the proposals to accept transfer of responsibility for some of the play areas and open spaces.
- 67.8 Proposed Cllr Roling, Seconded Cllr Snook, **RESOLVED** unanimously that arrangements be put in hand to transfer the ownership from the Borough Council to the Parish Council with effect from 1 April 2012 the Otter Close play area and surrounding grassed areas including to the top of the bund bordering Fair Oak Road; Church Road play area to the boundary; Templecombe Road play area and adjacent external grassed areas to the footpath; and Sayers Road play area and boundary fencing.

Action: Clerk

68. Adoption of Financial Statements and Approval of Statement of Assurance

- 68.1 The examined Annual Accounts for the year ended 31 March 2011 had been circulated with the agenda papers.
- 68.2 Proposed Cllr Toher, Seconded Cllr Uren, **RESOLVED** unanimously that the Accounts for the year ended 31 March 2011 be adopted, the Statement of Assurance be approved and that the Chairman and Clerk be authorised to sign them.

69. Appointment of Internal Auditor for 2011-12

- 69.1 The Clerk reminded Members that the Parish Council had signed up to being a client of the HALC internal examiner pool. However, he believed better value could be obtained from elsewhere and accordingly recommended Mr Paul Reynolds be appointed.
- 69.2 Proposed Cllr Davies-Dear, Seconded Cllr Hansell, **RESOLVED** unanimously that Mr Paul Reynolds be appointed the internal auditor for the year 2011-12.

Cllr Bateman left the meeting at this point

70. To receive the RFO's report and approve payment of accounts

- 70.1 The payments schedule had been circulated with the agenda papers.
- 70.2 Proposed Cllr Shephard, Seconded Cllr Hansell, **RESOLVED** unanimously that payments be authorised as per the schedule.
- 70.3 The Clerk tabled the invitation to renew the Council's insurance and drew attention to the discount available if the Council renewed its three year agreement.
- 70.4 Proposed Cllr Shephard, Seconded Cllr Uren, **RESOLVED** unanimously that the Council's insurance be renewed through Came & Co with Aviva and advantage taken of the three year premium discount.
- 70.4 The Webmaster had advised that the free 50mb capacity offered by the website host, HCC, had been fully used and to acquire more space would require the purchase of a further 50mb at a cost of £60 pa, Cllr McGuinness queried the need to retain much of the archived material but it was agreed that this provided a useful source of information especially now the Cemetery and allotment records were on the site.
- 70.5 Proposed Cllr Davies-Dear, Seconded Cllr Uren, **RESOLVED** with one abstention that a further 50mb be purchased from HCC to enable to website to retain more information.

71. To receive reports from Members on External Meetings attended

- 71.1 Cllr Uren reported that the BCA had been unsuccessful in its bid for external funding and would likely apply to the Council for financial assistance.
- 71.2 Cllr Toher, together with Cllr Winstanley and the Clerk, had attended the monthly meeting with the LAC Co-ordinator where discussion had taken place on the time being taken to draw up the legal transfer documentation for the bus shelters. Cllr Toher had also attended a meeting of the Memorial Hall Committee where the annual finances indicated the Hall to be on a sound footing and the YZone Management Committee meeting where the main topic for discussion was the withdrawal of the HCC Youth Service from the partnership agreement because of funding cutbacks. Various options for a new form of partnership were under consideration and a legal interpretation of the County Council's responsibility was being sought as it was thought likely that the County Council itself was contractually bound to provide funding until 2012.

72. Clerk's Monthly Report

- 72.1 Nothing reported.

73. To consider content of the Press Release for May 2011

- 73.1 It was agreed that reference would be made to the appointments, grants awarded, the transfer of the play areas and open spaces and the plaudits being received on the standard of maintenance in the Cemetery and the benefits of more localised management of the allotments.

Action: Clerk

74. Date, Time and Place of Next Meeting

74.1 The next meeting of the Parish Council will be on Tuesday 28 June 2011 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 8.45pm