

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 24 January 2012 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

**Present:** Councillor S Toher (Chairman)  
Councillor S Bateman  
Councillor B Hansell  
Councillor H McGuinness  
Councillor C McKeone  
Councillor M Shephard  
Councillor V Snook  
Councillor R Uren  
Councillor A Winstanley

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)

### Public Session

PCSO Ian Nicholson briefed Members on local neighbourhood policing matters and issued copies of the local police newsletter and details on accessing [www.crimereports.co.uk](http://www.crimereports.co.uk) to obtain local crime information.

#### 1. Apologies for absence

1.1 Apologies received from Cllr Pemberton; Cllrs Mignot, Roling and Thornton not present.

#### 2. Councillors' Questions and Announcements

2.1 Cllr Toher commented on the increased take up of travel tokens following the changes to the eligibility rules and the withdrawal of the F route bus service.

#### 3. Adoption of the Minutes of the Parish Council Meeting held on 22 November 2011

3.1 Proposed Cllr Bateman, Seconded Cllr Snook, **RESOLVED** unanimously with some minor changes that the minutes of the meeting held on 22 November 2011 be accepted as a true record.

#### 4. Matters Arising

4.1 Para 128.2 Hampshire Highways had reviewed the alleged lack of lighting due to the large trees in West Drive and concluded that no urgent work was necessary especially as the lights were due replacement in the near future.

#### 5. Declarations of Interest

5.1 None declared.

#### 6. Correspondence

6.1 The Clerk drew Members' attention to correspondence received. No further action was thought necessary.

#### 7. Report on Planning Committee Meetings of 22 November and 13 December 2011 and 10 January 2012 - to note Resolutions and to consider any Recommendations

7.1 Minutes of the meetings held on 22 November and 13 December 2011 and 10 January 2012 had been circulated with the agenda papers.

7.2 Proposed Cllr Snook, Seconded Cllr Shephard, **RESOLVED** unanimously that the minutes of the meetings held on 22 November and 13 December 2011 and 10 January 2012 be received and accepted.

#### 8. Report on Finance and General Purposes Committee Meetings of 13 December 2011 and 10 January 2012 - to note Resolutions and to determine any Recommendations

- 8.1 Minutes of the meetings held on 13 December 2011 and 10 January 2012 had been circulated with the agenda papers.
- 8.2 Members noted that no co-option action was necessary under the Local Government Act 1972 to fill the vacancy created by Cllr Davies-Dear's disqualification as local elections were due in Bishopstoke within six months of the vacancy being created; it thought appropriate to formally record this.
- 8.3 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that no action be taken to fill the current councillor vacancy as local elections were due to be held within six months of the vacancy arising.
- 8.4 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the meetings held on 13 December 2011 and 10 January 2012 be received and accepted.

**9. To approve the provision of a ride-on mower**

- 9.1 The Clerk confirmed that Green Smile Ltd's grounds maintenance contract had been extended with effect from 1 April 2012 to include maintenance of the play areas and open spaces to be taken over from the Borough Council on that date. He explained that given the large open areas involved and the prospect that larger areas were also under transfer consideration the following year, it would be prudent to investigate the purchase costs of a commercial mower to undertake these tasks. Green Smile Ltd had quoted contract costs including their purchase of the necessary equipment or the Parish Council providing it and the latter was the cheaper option as the Council could purchase and gift the mower and under the VAT Act re-claim the VAT.
- 9.2 At previous meetings, it had been agreed to tie the contract to four years with no annual increases and with cancellation clauses given certain circumstances. Members now thought that if the Council was to purchase and gift the mower, recognition should be included in the agreement that, should Green Smile Ltd cease undertaking its contractual obligations within the four year contracted period, title in the mower would revert to the Council.
- 9.3 Proposed Cllr Uren, Seconded Cllr Winstanley, **RESOLVED** with Cllr Bateman against that the Parish Council provide and gift a suitable commercial mower at a cost of £12,850 to Green Smile Ltd to enable it to meet its extended obligations under the play areas and open spaces maintenance contract and that title would revert to the Parish Council if they ceased to undertake their contractual obligations within the four year term.

**10. To receive the RFO's report and approve payment of accounts**

- 10.1 Payments schedules had been circulated with the agenda papers.
- 10.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that payments be authorised as per the schedules.

**11. To consider proposals to introduce additional safety measures to reduce the speed limit along the B3037**

- 11.1 Following the Local Area Committee requesting a reduction in the speed limit along the length of the B3037 as it passes through Bishopstoke, a submission had been made to Hampshire County Council for certain changes to be adopted. This had now been reviewed by the Cabinet Member with highways responsibility and some reductions would be made although not along the entire length. The Clerk would circulate the formal response.

**Action: Clerk**

**12. To consider proposals to mark the Royal Jubilee**

- 12.1 Various proposals had been made to mark the Royal Jubilee although the idea of lighted beacons was not supported. However, tree planting did have Members' support and the Clerk would investigate the supply of suitable trees to mark this special occasion.

**Action: Clerk**

**13. To receive reports from Members on External Meetings attended**

- 13.1 Cllr Winstanley reported she had attended a Carnival Group meeting at which plans for the two day 100<sup>th</sup> Carnival event were discussed. She had also attended a Soup and Sweet Lunch in aid of the Winchester Night Shelter and the LAC/BPC monthly meeting at the Civic Centre. .
- 13.2 Cllr McKeone had attended the BCA Carol Service.
- 13.3 Cllr Toher had attended an local Area Group meeting at which local 'hot spots' of trouble had been discussed; the LAC/BPC monthly meeting at the Civic Centre; a Memorial Hall management committee meeting at which agreement in principle had been given to plan the erection of a parish office on land to the side of the Hall; a YZone Youth Facility management committee meeting at which the draft revised management agreement had

been discussed given the withdrawal of the County Council's Youth Service from the partnership; and the Carnival Committee AGM.

**14. Clerk's Monthly Report**

- 14.1 The Clerk reported that the two new bus shelters on Stoke Park Road would be installed in mid-February and that he had engaged a local architect to produce designs for a new brick building to house the Shears Mill turbines and a new parish office adjacent to the Memorial Hall prior to submitting planning applications for both projects.
- 14.2 The HALC Annual Conference would be held in Havant on Thursday 1 March and he would be joining Cllrs Toher and Winstanley at the Conference to discuss inter alia localism and risk management of open spaces.

**15. To consider content of the Press Release for January 2012**

- 15.1 It was agreed that reference would be made to the H.O.P.E. Job Club; ideas for planting locations for Jubilee Oak Trees; the on-going concern over the Riverside car parking problem and action being taken to resolve it; and the forthcoming parish council elections in May.

**Action: Clerk**

**16. Date, Time and Place of Next Meeting**

- 16.1 The next meeting of the Parish Council will be on Tuesday 21 February 2012 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 8.40pm*