



Bishopstoke Parish Council

Listening to you

ANNUAL REPORT 2010-11

Bishopstoke Parish Council

c/o 2 Old Fromans Farm

King's Somborne

Stockbridge

SO20 6QD

This Annual Report has been produced with the intention of helping the residents of Bishopstoke become more familiar with the work of the Parish Council. The report summarises the activities and responsibilities of the Council during the past year.

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MEMBERS OF THE PARISH COUNCIL 2010-11

Cllr Susan Toher Bishopstoke,	Chairman of Council	56 Spring Lane, Eastleigh SO50 6BA Tel: 02380 651049
Cllr Anne Winstanley	Vice-Chairman of the Council	43 Stoke Park Road, Bishopstoke Eastleigh SO50 6BQ Tel: 02380 641902
Cllr Samantha Bateman Bishopstoke		315 Fair Oak Road, Eastleigh SO50 8JP Tel: 02380 692170
Cllr Glynn Davies-Dear		13 Tennyson Road, Eastleigh SO50 9FS Tel: 02380 615555
Cllr Barry Hansell Bishopstoke		123 Underwood Road, Eastleigh SO50 6GG Tel: 02380 613390
Cllr Hugh McGuinness SO50 7EF		Cramond, Hall Lands Lane Fair Oak, Eastleigh Tel: 02380 694453
Cllr Christine McKeone Church Road, Eastleigh SO50 6BH		Old Rectory Cottage, Bishopstoke, Tel: 02380 613578
Cllr Trevor Mignot Bishopstoke,		58 Olympic Way, Eastleigh SO50 8QA Tel: 02380 601125
Cllr Ian Pemberton Bishopstoke,		51 Edward Avenue, Eastleigh SO50 6EH Tel: 02380 651274
Cllr Angela Roling Bishopstoke,		35 Nelson Road, Eastleigh SO50 6BR Tel: 02380 650258
Cllr Mary Shephard SO50 8ER		19 Grangewood Gardens, Fair Oak, Eastleigh Tel: 02380 694856
Cllr Victor Snook Road, Eastleigh SO50 6BX		70 Stoke Park Bishopstoke, Tel: 02380 617939

Cllr Michael Thornton

**25 St Mary's Road, Bishopstoke,
Eastleigh SO50 6BP
Tel: 02380 696910**

Cllr Richard Uren

**28 Templecombe Road,
Bishopstoke,
Eastleigh SO50 8QL
Tel: 02380 696810**

MEMBERSHIP OF COUNCIL COMMITTEES

Finance and General Purposes Committee

Cllr Anne Winstanley	Chairman
Cllr Barry Hansell	Vice-Chairman
Cllr Hugh McGuinness	
Cllr Ian Pemberton	
Cllr Angela Roling	
Cllr Susan Toher	
Cllr Richard Uren	

Planning Committee

Cllr Victor Snook	Chairman
Cllr Mary Shephard	Vice-Chairman
Cllr Christine McKeone	
Cllr I Pemberton	

Newsletter Working Group

Cllr Anne Winstanley
Cllr Angela Roling

Website Working Group

Cllr Anne Winstanley
Cllr Richard Uren

Councillors are co-opted onto other committees as the need arises

MEMBERSHIP OF EXTERNAL COMMITTEES AND ORGANISATIONS

Cllr Anne Winstanley	Borough Councillor Bishopstoke Community Association Eastleigh & District Association of Parish and
Town Councils	Carnival Group Committee Southampton Airport Consultative Committee
Cllr Glynn Davies-Dear	Borough Councillor
Cllr Christine McKeone	Borough Planning Focus Group Bishopstoke Community Association Eastleigh Transport Forum
Cllr Trevor Mignot	Borough Councillor Fair Oak & Horton Heath Parish Councillor
Cllr Angela Roling	County Councillor Borough Councillor Bishopstoke Memorial Hall Committee Carnival Group Committee
Cllr Mary Shephard	Borough Planning Focus Group Greening Campaign Committee
Cllr Victor Snook	Borough Planning Focus Group Borough Road Safety Committee Southampton Airport Consultative Committee
Cllr Susan Toher	Southampton Airport Consultative Committee Carnival Group Committee Highways liaison
Cllr Richard Uren	Borough Planning Focus Group Greening Campaign Committee

CHAIRMAN'S ANNUAL REPORT 2011

There have been no changes in Parish Councillors during the past year and all work well together to represent the best interests of our village.

We have continued our regular support of village groups and organisations and other external organisations, and in the last year grants have been given to Eastleigh Homestart, the Asian Welfare and Cultural Association, Victim Support Eastleigh, Bishopstoke Memorial Hall, Friends of Bishopstoke Guiding, the Farming and Wildlife Advisory Group, Age Concern Bishopstoke, the Hampshire Youth Band Association, the Methodist Church, and the Samaritans.

We have also contributed funds towards the cost of tree planting in Brookfield, and have identified Bishopstoke Carnival as a community project to ensure this important and highly enjoyable community activity is able to continue. Our Armistice Service at the Memorial Hall at 11am on 11th November is always well attended.

Our partnership with Hampshire Police to provide a dedicated Police Community Support Officer (PCSO) to work in Bishopstoke also continues, and we have publicly supported the usefulness and value of PCSOs against media criticism.

Plans by the Street Pastors to extend their help activities into Bishopstoke have also been supported by the Parish Council. Street Pastors are an interdenominational Church response to neighbourhood problems, engaging with people on the streets and in night-time venues to care, listen, talk to and offer practical help to those in need.

We have a long-term commitment to the YZone Youth Centre at Brookfield, and despite recently announced cuts to the Youth Service we are determined this worthwhile venture should continue. As part of our interest in youth matters, Parish Councillors were given a presentation on the Start Tackling Alcohol Responsibly (STAR) project which is a youth initiative that aims to reduce underage alcohol misuse by working with young people, their parents and the community at large.

Our first year of responsibility for cemeteries and allotments has seen us updating records and rewriting rules and regulations to ensure we comply with all health and safety requirements. On 1st April we took over the responsibility for bus shelters in the Parish and over the course of the next two years we will be speaking to the Borough Council about taking on play areas and open spaces.

Also on 1st April we introduced our own Travel Token scheme for those residents of the Parish who are over state pensionable age and who cannot due to frailty or disability use buses or have extreme difficulty in using a bus, who have limited access to a household/family vehicle and who do not hold a free bus pass under the County Council scheme and are not eligible for vouchers in lieu. The initial response to this scheme is most encouraging.

Four years ago Bishopstoke was one of the first Parish Councils in the county to be accredited under the Quality Parish Council scheme which recognises those parish and town councils which best serve their communities by being actively involved in local matters, being properly managed and working closely with voluntary and community sector groups to local advantage. We are pleased to report that the Council has been successful in achieving re-accreditation and we are proud that our on-going commitment to our community has been recognised in this way.

For those wishing to meet your local Councillor, the Clerk and the Assistant Clerk to discuss your thoughts on our Parish and its facilities please call in to our Temporary Parish Office in the Methodist Church Hall, Sedgwick Road, on Wednesday mornings between 11.00am and 1.00pm. We look forward to seeing you.

Cllr Susan Toher
9th May 2011

RFO's REPORT

1. The key to local government accounting is the annual return. This document contains an analysis of the year's accounting together with explanations on variations year on year in excess of 15%. It goes to the Audit Commission for examination and signing off. I am required to present to you at this Assembly the latest signed off Annual Return which is for the year ending 31 March 2010 - somewhat historical. However copies are available in the room should you wish to peruse them and I can confirm that no observations were raised by the auditor.

2. I think a short review of the finances for the year just ended is of more interest and where we go from here financially. We ended the last year in a healthy financial position with a surplus of £48,646 of income over expenditure. However, this was exceptional and was brought about by considerable savings being made in the administration costs of both the Cemetery and the allotments compared with the same responsibilities and associated costs when exercised by the Borough Council and an increase in the number of burials and therefore income from that. In the future, some of this surplus will be ringfenced specifically for the purchase of land for a new Cemetery or more allotments – should a suitable piece of land become available. Aside from this, I can generalise and state that what came into the coffers went out with some £46,300 going back directly into the community. There was a small increase of £4,400 in general expenditure between the year just ended and the previous year attributable to the decision to employ an assistant clerk to manage the Cemetery and the allotments on a day to day basis.

3. This year's precept of £127,700 includes an element to enable us to take responsibility for ten bus shelters not already owned by the Parish Council with a corresponding reduction in the Borough's tax and a 1% increase to enable the Parish Council to continue to meet its obligations and aspirations which actually resulted in a small reduction in your council tax because there are now more council tax payers living in the Parish than last year so the tax can be spread more widely.

4. My conclusions are that the Council's finances are on a sound footing and that we comply with all statutory and other regulation in their management. Thus we remain well-placed to continue to improve upon the standards of service provided and look forward to the new challenges of 2011-12.
Thank you.

BISHOPSTOKE PARISH COUNCIL

ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2010

ANALYTICAL REVIEW OF ENTRIES IN ACCOUNTS

Box No	Title	31/03/10 £	31/03/11 £	% Inc/Dec %	Comment
1	Balances brought forward	73,110	77,829	6.06%	Precepted reserves built up for PCSO contribution and increased support for youth projects.
2	(+) Annual Precept	85,000	124,950	31.97%	Includes 1% increase in Precept over previous year and an additional £39,100 precepted to manage transferred ownership of Cemetery and two allotment sites devolved from Borough Council
3	(+) Total Other Receipts	3,177	18,086	569.00%	Now includes first year Cemetery income £11,617 and allotments rents £5,175 plus interest received £645 and miscellaneous £1,369.
4	(-) Staff Costs	25,634	28,886	12.60%	New assistant clerk's costs
5	(-) Loan interest / capital repayments	nil	nil		
6	(-) Total other payments	57,824	65,504	13.30%	Now includes Cemetery costs £5,942, allotment costs £3,643 and others
7	(=) Balances carried forward	77,829	126,475		
8	Total Cash & Investments	78,669	127,084		see box 7
9	Total fixed assets	32,782	26,895	-21.89%	Deletion of old assets (display boards, public seats and filing cabinets)
10	Total borrowings	nil	nil	n/a	

INCOME AND EXPENDITURE ACCOUNT for the year ended 31 MARCH 2011

	2010/11	2009/10
	£	£
<u>Income</u>		
Precept	124,950	85,000
Cemetery	11,817	0
Allotments	5,175	0
Grant funding received	449	3,168
Interest received	645	8
Total Income	<u>143,036</u>	<u>88,177</u>
<u>Expenditure</u>		
Community Support		
Cemetery	5,964	0
Community services & facilities	44,502	40,530
S137 Payments (Note 9)	1,877	8,987
Allotments	3,703	56,046
		<u>49,517</u>
Administration		
Staff costs incl NI/pension contributions	28,886	25,634
Expenses - office	6,560	5,571
Audit	625	850
Insurance	751	616
Subscriptions	1,522	1,271
		<u>38,344</u>
Total Expenditure	<u>94,390</u>	<u>83,458</u>
Surplus/Deficit for the year	<u>£48,646</u>	<u>£4,719</u>
<u>General Fund</u>		
	£	£
Opening Balance	77,829	73,110
Add - Income	143,036	88,177
Less - Expenditure	-94,390	-83,458
Closing Balance	<u>£126,475</u>	<u>£77,829</u>

PARISH COUNCIL STAFF

**Clerk to the Parish Council and
Responsible Finance Officer**

**Peter J Storey OBE FCIS
2 Old Fromans Farm, King's Somborne
Stockbridge SO20 6QD
Tel/fax: 01794 389220
e-Email:**

bishopstoke.pc@btconnect.com

Assistant Clerk to the Council

**Mrs Cheryl Taylor
Tel: 07521 735539
e-mail:**

acbishopstoke.pc@btinternet.com

PARISH COUNCIL WEBSITE

The Parish Council has a website containing information on the Parish, contact details for Councillors and staff, and copies of past meeting agenda and minutes. It also contains information on local organisation contact details and links, and much more. The site is being updated continuously and the Committee welcomes suggestions from the general public to assist it in its desire to continue to improve the website as a central resource for community information.

The website address is: www.hants.gov.uk/parish/bishopstoke

BISHOPSTOKE NEWSLETTER and EVENTS LEAFLET

The Bishopstoke Newsletter is issued four times each year and delivered to every household in Bishopstoke. Copies are also available from local shops and surgeries. The Editorial Committee welcomes information from local residents which would be of general interest to others and this can be given to Cllr Winstanley or e-mailed to bishopstoke.pc@btconnect.com

PARISH NOTICE BOARDS

There are six notice boards situated around the Parish. These are updated weekly by the Clerk to whom any notices of general interest should be sent; alternatively notices may be left with Cllr Winstanley.